



**Pan-African Recognition Program to Reward Inspiring Experiences and Innovations in Decentralization, Governance, Local Development and Access to Public Service in Africa**

**Local Leadership Award of Excellence**



***CATEGORY SOLIDARITY AND ASSISTANCE TO VULNERABLE COMMUNITIES***

**A. PRESENTATION OF THE LOCAL AUTHORITY (CT)**

|  |            |              |               |
|--|------------|--------------|---------------|
| <b>1. Country</b>                          |            |              |               |
| <b>2. Region</b>                           |            |              |               |
| <b>3. Status of the local authority</b>    |            |              |               |
| <b>4. Name of the local authority</b>      |            |              |               |
| <b>5. Contact Phone</b>                    |            |              |               |
| <b>6. Electronic mail</b>                  |            |              |               |
| <b>7. Composition of the Local Council</b> | <b>MEN</b> |              | <b>WOMEN</b>  |
|  |            |              |               |
| <b>8. Population size</b>                  | <b>MEN</b> | <b>WOMEN</b> | <b>YOUTHS</b> |
|  |            |              |               |
| <b>9. Community size</b>                   |            |              |               |

|   |  |  |
|---|--|--|
| <b>10. Population density</b>                                     |  |  |
| <b>11. Major Economic Sector</b>                                  |  |  |
| <b>12. Territorial framework (to be checked) (drop-down menu)</b> | <b>Departmental Council</b>  |  |
|   | <b>City</b>  |  |
|   | <b>Municipality</b>  |  |
| <b>13. Topic area<sup>1</sup> (Check the relevant area)</b>       | <b>Citizen and community participation and engagement</b>              |  |
|   | <b>Transparency and accountability</b>                                 |  |
|   | <b>Budgetary Effectiveness and Efficiency</b>                          |  |
|   | <b>Inclusion, Equality and Equity</b>                                  |  |
|   | <b>Solidarity and assistance to vulnerable communities</b>             |  |
|   | <b>Territorialization of public policies and international agendas</b> |  |

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<sup>1</sup>Applicants can apply to all of the fields listed.

**If you are interested in submitting to another field, please fill out another form**

## B. DESCRIPTION OF THE PROJECT

|   |
|---|
| <b>1. Title of the project:</b>   |
| <b>2. Start date of the project:</b>  |
| <b>3. End date of the project:</b>  |
| <b>4. Name of the contact person:</b>   |
| <b>5. Contact Person Position:</b>  |
| <b>6. Contact email</b>   |
| <b>7. OBJECTIVES</b><br><br>Explain the purpose of the Solidarity and Assistance to Vulnerable Communities Experience<br>(maximum 100 words)  |
| <b>8. DESCRIPTION OF THE DIFFERENT STEPS OF THE PROCESS IMPLEMENTED</b><br>(maximum 400 words)  |
| <b>9. RELEVANCE OF THE PROJECT (maximum 150 words)</b><br><br><b>9.1</b> How is the project in line with the problems to be solved and correctly responds to the problems identified or the real needs of vulnerable communities?<br><br><b>9.2</b> Explain all the elements that characterize the relevance of implementing an experiment on solidarity and assistance to vulnerable communities<br><br><b>9.3</b> Is there a commission in your local authority in charge of social affairs?<br>What is the composition of the commission? How regular are the matches? What are the main achievements/actions carried out by the commission? |
| <b>10. COHERENCE OF THE PROJECT (maximum 200 words)</b><br><br>Explain how this experience of solidarity is coherent, technically and financially, with the General Code of Local Authorities, other regulatory texts and other public initiatives? (Principle of participation, composition of the participation framework, regularity of meetings, main actions carried out by the participation framework, inclusive participatory planning, consideration of vulnerable groups, etc.)   |
| <b>11. SUSTAINABILITY OF THE PROJECT (maximum 200 words)</b><br><br>Do vulnerable people (women, children, the disabled, etc.) participate in the processes of identifying and prioritizing and budgeting for their needs?  |

Are there pre-established rules of participation with stakeholders?

What are the tools and mechanisms that allow them to participate effectively?

Is there an evaluation of the level of satisfaction with their participation?

### C. PROCESS IMPLEMENTATION METHODOLOGY

| PROCESS STEPS | METHODOLOGY | SOLIDARITY AND ASSISTANCE TOOLS FOR VULNERABLE COMMUNITIES USED |
|---------------|-------------|---|
| 1.            |             |   |
| 2.            |             |   |
| 3.            |             |   |
| 4.            |             |   |
| 5.            |             |   |
| 6.            |             |   |
| 7.            |             |   |
| 8.            |             |   |
| 9.            |             |   |
| 10.           |             |   |
| 11.           |             |   |
| 12.           |             |   |
| n...          |             |   |

### D. OUTCOMES

#### 1. EFFECTIVENESS (maximum 200 words)

Indicate the results achieved with the project of solidarity and assistance to vulnerable communities within the given time frame

What is the number of public, private and diaspora actors mobilized for solidarity and the care of the needs of vulnerable groups, origins of the main supports/contributions mobilized?

What roles did village chiefs or neighbourhood delegates play in the development and implementation of the project?

What are the destinations/sectors benefiting from the support, the main categories of populations benefiting from this support, the number of community infrastructures integrating access for people with reduced mobility, the main locations of these

community infrastructures, Is there an assessment of the level of satisfaction with the use of the infrastructure by people with reduced mobility?

Describe the main objectives, the objectives set at the outset and the results resulting from the implementation of the project on solidarity and assistance to vulnerable communities

## **2. EFFICIENCY OF THE PROJECT (maximum 200 words)**

What are the implementation rates of planned expenditure for the specific needs of vulnerable sectors (education, health, etc.)?

Which sector receives the most spending? Which sector receives the least? Is there an evaluation of the level of satisfaction with expenses? Who are the stakeholders in this evaluation process?

What are the elements that have made it possible to optimize the costs (financial, human and organizational) of the project?

What is the level of endogenous participation of the actors and how is experience the most advantageous economic solution to solve the expectations and needs in question?

## **3. CAPITALIZATION OF RESULTS (maximum 200 words)**

Is the documentation accessible, by what mechanism(s)?

What are the key lessons that have been learned from this experience?

## **4. EFFECTS/INFLUENCES ON LOCAL PUBLIC POLICY. (Maximum 200 words)**

Indicate whether, as a result of the project, there have been any changes in legislation, administrative interventions (plans, projects, etc.),

## **5. EFFECTS/INFLUENCES ON THE ACTORS, ON THE POPULATIONS AS WELL AS ON THE LOCAL ADMINISTRATION (TECHNICIANS, ELECTED OFFICIALS, ETC.).**

(Maximum 200 words)

Describe the medium- and long-term impact of the action on the actors and their environment (both positive and negative, expected or unexpected, economic, social, political or ecological effects).

What are the main significant and lasting changes in the lives and environment of vulnerable communities that have a direct or indirect causal link to the project?

## E. PROSPECTS

### 1. FUTURE USE OF RESULTS (maximum 200 words)

What are the benefits of the project?

What is the prospect of using the results of the project by a larger audience (regional, national and international)?

### 2. VIABILITY OF RESULTS (maximum 200 words)

Is there a functioning performance monitoring committee?

What are the aspects that demonstrate the replicability of the project? (citizen buy-in and ownership, community engagement around the project, etc.)

Didn't the socio-cultural aspects have constraining effects in the implementation of the project?

### 3. DISSEMINATION OF RESULTS AND FEEDBACK TO THE POPULATION (maximum 200 words)

3.1 Are there information and communication materials designed to address the results of the project?

3.2 How did you disseminate the results of the project and get feedback from the population?

3.3 How do people appreciate this experience of solidarity and assistance to vulnerable communities?

## F. SUMMARY AND CONCLUSIONS

### 1. HIGHLIGHTS OF THE PROJECT. (Maximum 100 words)

**2. CHALLENGES** (maximum 100 words)

**3. OPPORTUNITES** (maximum 100 words)

**4. REASON(S) WHY IT IS CONSIDERED A GOOD PRACTICE.** (Maximum 100 words)

**5. WHAT ARE THE REASONS WHY YOUR SUBMISSION IS THE BEST** (maximum 100 words)